

Memorial Bend Civic Association, INC.
September Meeting Minutes – Monthly Board Meeting
(Held at 435 Mignon/Virtually)
September 28th, 2022

Board Attendees: Erika Sorsby, Ed Tseng, Erica Jordan, Jennifer Richman, Michelle Miller

General Members Attending: none

Meeting was brought to order at: 7:05pm

Meeting Minutes: Jennifer read the meeting minutes. Erica motioned to approve. Michelle seconded. All approved.

Presidents Report: Goodwin report: 12851 Memorial Drive. They are three years delinquent on their annual dues. Erika motions to send to the attorney. Ed seconded. Approved.

Goodwin asks us again about tree on Electra. Tree is alive. No further action needed.

12923 Butterfly – landscaping needs attention. Erica motioned to approve to send to attorney. Erika seconded. All approved.

415 Electra Drive – Sidewalk needs to be cleared. It is completely covered in thick mud/clay. Erica motions to send a more detailed letter to the homeowner stating what is needed to correct. Michelle seconded. Approved.

12811 Traviata Drive – Maintenance on garage door. Erika motions to remove from our violation list. Michelle seconded. Approved

12915 Figaro Drive – Dead tree needs to be removed. Michelle motioned to send to attorney. Jennifer approved. Approved.

314 W Sam Houston Parkway – Yard needs to be cleaned up. 5 letters have been sent. Erika motioned to send to the attorney. All approved.

New Management Company: Committee reviewed the two property management companies with the board. The companies presented to the board. The pros and cons were discussed at length. Both companies are good options and would satisfy the needs of the neighborhood and board. Erica motions to approve hiring Leyendecker contingent that they can provide a plan for how to handle correcting our ARC issues by end of day on September 29th. If they cannot supply an acceptable plan, the board will move forward with realmanage if they will reduce their fees. Ed seconded. All approved.

Communication Update: Newsletter went out last week.

Security Update: Nothing new to report

Treasurers Report: Nothing new to report

ARC Report: Nothing new to report.

Other Items:

The General Session was concluded at: 8:15pm