

**Memorial Bend Civic Association, INC.**  
**March Meeting Minutes – Monthly Board Meeting**  
**Board in person at 435 Mignon/Neighbors via teleconference**  
**March 21<sup>st</sup>, 2022 @ 7:30pm**

**Board Attendees:** Erika Sorsby, Van Durboraw, Jennifer Richman, Erica Jordan, Michelle Miller, Edward Tsang, John Nguyen

**General Members Attending:** Robin Menuet

Meeting was brought to order at: 7:31pm

Meeting Minutes: Jennifer read the February 2022 meeting minutes to the board. Two corrections were made. Erika motioned to approve and John seconded. Passes.

Presidents Report: Erika explained the positions. The board discussed and decided on the positions for 2022 as:

President: **Erika Sorsby**

Vice President: **John Nguyen**

Treasurer: **Van Durboraw**

Secretary: **Jennifer Richman** (Newsletter)

Director (in charge of security): **Erica Jordan**

Director: (in charge of Welcome Baskets/Management Contract/Boheme Bridge/Yard of the Month): **Michelle Miller**

Director: (in charge of Legal Issues/Management Contract): **Ed Tsang**

Meeting date/times/location: Third Monday at 7:30pm. 435 Mignon Lane, Houston 77024 – Neighbors via teleconference.

Super neighborhood Rep: Robin explained what the Super Neighborhood is. The benefit is we can network with our county commissioner and city representative. Meetings are now the fourth Monday. John Green is interested in being the representative. John voted to approve John Green as our representative. Erika seconded. Approved.

2022 tasks:

- Bid out Management contract
- Discuss ARC
  - Projects
  - New Architect
  - Compliance with new laws
- Boheme Bridge Traffic Issues

- Bids for new monument signs
- Pocket Park – West side of neighborhood
- Block Captains
- Welcome Packets
- Insurance Renewal

ARC: Robin gave us a report on the new mission for the committee. They are meeting on March 30<sup>th</sup> at 5:30pm at Café Express and are looking for new volunteers. There have been some new state law changes for retention and detention and a city change to the sidewalks.

Goodwin Report:

Board agrees that we need to have two letters before send to the attorney. Erika will let Goodwin know.

There were three minor violations that had received one letter, the board agrees we need to send another letter for all three.

Treasurers Report: Van explained the various accounts that we have. We have about 91% of our annual fees in, which is a bit lower than usual. Jennifer suggested we resend a letter to those who have not paid. We sent our information off to our tax firm.

Communication Update: Jennifer is going to take on the newsletter. The first one will be sent out in April.

Security Update: Nothing major to report.

Other Items: Jennifer motioned to donate \$250 for the Neighborhood Easter Party. Ed seconded. Approved.

9:13PM Adjourn