

Memorial Bend Civic Association, INC.
August Meeting Minutes – Monthly Board Meeting
(Held via Zoom Video/Call Meeting)
August 29thth, 2022

Board Attendees: Erika Sorsby, Jennifer Richman, Erica Jordan, Michelle Miller, Es Tsang

General Members Attending: Robin Menuet

Meeting was brought to order at: 7:39pm

Meeting Minutes: One correction needed to be made. Erika motioned to approve the minutes as amended. Michelle seconded. Approved

Presidents Report:

Goodwin Report: We have two accounts in arrears. Goodwin would like to know if we should send the first to the attorney. The first is: 12851 Memorial Drive has an outstanding balance of \$1495.09. Erika motions to send to the attorney. Erica seconded. Approved.

The second: 407 West Sam Houston Parkway. This one has been sent to the attorney already and is in negotiation to settle on the attorney fees. Board has agreed to counter the offer with \$500 less the attorney fees.

Communications: Jennifer reminded the board the fall newsletter needs to go out on September 15th so we can advertise NNO.

Security Update: Erica let us know that for the most part our neighborhood was quiet. The surrounding neighborhoods have had issues as well as Town and Country, City Center Garages, etc. Stay vigilant.

National Night Out is October 4th. Flyers need to be sent out.

Treasurers Report:

Super Neighborhood: Mary Nan Huffnan has been very useful. John Green has been working with them and they were instrumental in getting one of the vacant flooded homes demolished. It has been very good at collaborating with other neighborhoods. Memorial Drive development is scheduled to finish in early 2023.

ARC Report: Robin reported on the ARC Committee. Erika provided the board with a spreadsheet of current projects. Robin reviewed each project. 12803 Tosca has built on the

property without ARC approval. They have received a letter. Erika will follow up with Goodwin to see if a second letter has been sent. Robin will call the city to confirm a permit was submitted. 12907 Boheme has not moved forward with their construction in over 2 years. Erika motions to send them a 209 letter. Jennifer seconded. Approved.

Robin provided an update. She has created a new worksheet for homeowners so they can be sure to send in a full and complete application. The ARC committee would like the board to visit a fee structure to charge builders for violations. Erika asks that the ARC board needs to bring a list of items to the board to vote on. They also recommends removing the clause to have plans notarized. They are still working on finding an architect. Erika motions to remove the requirement to notarize plans. Erica seconded. Approved.

12910 Traviata was sent a 209 letter. It has now been sent to the attorney. The home is now for sale.

Other Items: Erika reported on the management company bids. They (Michelle, Ed and Erika) received 4 bids from Leyendecker, realmanage, Spectrum and King. Ed provided a spreadsheet with the details of each bid and what we have with Goodwin. Erika will arrange for Leyendecker and realmanage to present to the board next month. The September board meeting is tentatively set for the 12th at 5pm to hear the proposals.

The General Session was concluded at: 9:15pm