

**Memorial Bend Civic Association, INC.**  
**Meeting Minutes – Monthly Board Meeting**  
**(Held via Zoom Video/Call Meeting)**  
**May 17<sup>th</sup>, 2021**

**Board Attendees:** Erika Sorsby, Nicole Hobson, Van Durboraw, Jennifer Richman, Chrissy Sylvester, Erica Jordan, Ken Hurr, Megan McLellan

**General Members Attending: Margaret Buckle**

Meeting was brought to order at: 7:34pm

Meeting Minutes: The April 2021 meeting minutes were provided prior to the meeting by Jennifer for review via email to all board members. Ken motioned to approve. Motion passed.

Presidents Report: Nothing major to report that is not on the

Treasurers Report: Van provided the bank account information, treasurers report and informed the taxes have been paid. We are still missing about 20 assessments for 2020. He clarified the software expense listed was for docusign. Erika suggested that we use the association debit card for the docusign so it does not need to be reimbursed to an individual. All agreed.

Communication Update: Chrissy reported that the next newsletter will be in June. We did not have a Yard of the Quarter last month, but lots of people have put in effort in their yards, so we will want to do one next quarter.

Security Update: Erica reported that we have had 5 wrecks at the intersection at Boheme and Beltway 8. She reported that there is something in the works for repairing the intersection issues. Erika suggested the neighborhood maybe petition Greg Travis' office for additional assistance. Nicole emailed about this in the past. She will reach out to Greg Travis' chief of staff to see what we need to do to get this fixed. Erica will get Nicole the latest report. Otherwise things have been quiet.

ARC Report: Ken reported that 7 new projects were submitted last month and one major (██████████) project. There is an issue with the online form. Erika suggests that Ken, Chrissy and Erica meet to work out the kinks so we can stay up to date.

Other Items:

- 1.) Abandoned Homes – Nicole found 6 homes on the west side of Beltway 8. And a few are located on the east side. Some are abandoned and some have stalled construction. For homes under construction we may be able to charge a monthly fee if they have not filed for an extension and been approved. The homes that are

abandoned there is nothing in the by-laws that we can do, but there is perhaps something in Texas Property code. Erika would like to get the attorney involved. There are delays in construction supplies and contractors are having difficulty in getting workers.

Erika motions to contact the lawyer to discuss how to move forward with the Abandoned Homes. Nicole seconded. All approved.

- 2.) Homeless Camp – Erika met with Margaret Buckle today to look at a homeless encampment. Margaret met with a Constable to show her the tarps and moving pads. The deputy constable thinks it is a homeless camp. The constable called 3-1-1 to have it cleaned up. They have not responded. It needs to be cleaned up ASAP. The board is going to work together to get it cleaned up and make the Constable aware of it.
- 3.) Road humps/speed cushions: The project has gone to the local fire department.
- 4.) Updating By-laws: By-law change to stagger board terms
- 5.) Sidewalk and gate that goes from the neighborhood and the church is a great asset to the neighborhood. The homeowner asked that we maintain. Erika will contact the church to see who owns that section of property.

The General Session was concluded at: 8:20pm