

Memorial Bend Civic Association, INC.
April Meeting Minutes – Monthly Board Meeting
Board in person at 435 Mignon/Neighbors via teleconference
April 18th, 2022

Board Attendees: Erika Sorsby, Jennifer Richman, Erica Jordan, Michelle Miller, John Nguyen

General Members Attending: Robin Menuet, Tom Wilson, Huey Pham

Meeting was brought to order at: 7:46pm

Meeting Minutes: Jennifer read the March 2022 meeting minutes to the board. Erika motioned to approve the minutes as amended. Michelle seconded. Approved.

Presidents Report:

Erika reminded Robin to send the paperwork to Jennifer for super neighborhood. Robin let the group know she had and the paperwork has been submitted to the super neighborhood.

Goodwin Report: 12823 Butterfly Lane – Homeowners need to remove tree stakes. Two letters have been sent. Jennifer motioned to approve sending to the attorney. Michelle seconded. Approved.

12911 Butterfly Lane – Trash can left in view. Two letters have been sent. John motions to send to the attorney. Erika seconded. Approved.

12907 Boheme Drive – Dead tree on property that is leaning towards the neighbors. Erika motions to contingently approve sending to the attorney. Erika will drive by and confirm the tree is dead. Michelle seconded. Approved.

John and Michelle suggested that we make sure that Goodwin references the exact statute for the homeowner is reference to. All agreed this is a best practice.

12907 Boheme Drive: The homeowner addressed the board regarding their property. He knows there are issues in regards to his home under construction. Homeowner was forced to delay the build due to some personal issues that caused the property to be hung up in the courts. Now that he is free to proceed the homeowner is facing extremely high building costs, although he is planning to build. His timeline is based on lumber costs with the hope to restart the project in 2022.

Treasurers Report: Van was not able to make the meeting. He sent an email with an update for the board and Erika read the email to the board.

The transition to Goodwin was complicated for Van. He has not been able to print the proper forms and documents. That has now been corrected. Van is now ready to have the financial review completed.

Communication Update: Erika reported that the newsletter went out and several emails.

Security Update: Nothing new to report.

ARC Report: Robin reported that they had their first meeting. It was very productive and decided on their objective as a committee. They reviewed 5 plans at the meeting. More committee members are needed. The new architect has been hired.

ARC asks the board to approve a change to the Architectural Guidelines for the maximum height of a home to be 36" above finished surface. But not to exceed 2 livable stories. Erika motions to approve. All approved.

The ARC currently has 6 members. Robin would like one more committee member. Erika will put out a blast email to see if there are any volunteers. We will vote for the new committee member via email.

Beautification:

Other Items:

Erika has 3 bids for a new management company. She will make a time to meet with Ed and Michelle to discuss the three options and the committee will make a recommendation to the board.

Erika and John will meet to add him to the bank account this month.

General meeting was concluded at: 8:42pm